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| **KINGSTON CAMERA CLUB CONSTITUTION** | |
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| 1. | NAME |
|  | The Club shall be known as Kingston Camera Club |
| 2. | AIMS AND OBJECTIVES |
|  | The aims and objectives of the Club shall be:   1. To promote the art and craft of photography. 2. To provide a meeting place for those interested in photography and where practical to facilitate provision of technical advice and assistance to members. 3. To make the enjoyment of photography accessible to the wider community. |
| 3. | MEMBERSHIP |
|  | 1. Membership of the Club shall be open to persons who share the aims and objectives of the Club and shall be divided into four classes: 2. Ordinary members. Persons entitled to enter photographs in club competitions and exhibitions. 3. Student members. Persons under the age of 21 years who are in full time education shall pay a reduced subscription. Student members are entitled to enter photographs in Club competitions and exhibitions. 4. Honorary members. The committee shall have the power to create Honorary members subject to the number of Honorary Members enrolled not exceeding one for every ten Ordinary members of the club. Honorary membership may be granted for life or for a fixed period. Honorary members are entitled to enter photographs in Club competitions and exhibitions. 5. Social members. Persons who share the broad aims and objectives of the Club but who do not wish to enter work in Club competitions and exhibitions may be admitted to this class at the discretion of the committee. Members in this class shall pay a reduced subscription and, except as above in this sub-clause, enjoy the benefits of ordinary members.   (b) Membership of the Club implies an undertaking to comply with and abide by this constitution and the competition and exhibition codes of practice. |
| 4. | TERMINATION OF MEMBERSHIP |
|  | 1. A member may resign at any time. 2. Membership automatically terminates in accordance with clause 11(d). 3. Any member whose conduct is, or has been, in the opinion of the committee, prejudicial or detrimental to the Club’s best interests may be suspended, expelled or asked to resign from the Club at the decision of the Committee. Such powers of expulsion are not to be exercised until reasonable opportunity has been afforded for an explanation of such conduct to be made to the Committee, either in person or in writing, after a notice of not less than 14 days. Where a charge or accusation has been made such member shall have the right to call witnesses and put forward a defence. Any members suspended, expelled or asked to resign shall have the right of appeal to an Extraordinary General Meeting of the Club. All proceedings under this clause shall be treated as privileged and confidential. |
| 5. | OFFICERS |
|  | The following Officers shall be elected at each Annual General Meeting and shall serve in office for one year. All shall be eligible for re-election. The term of office of the Chairman shall normally not exceed two years consecutively but may be extended by not more than one year if necessary. It shall be the normal practice for the Chairman to be succeeded by the immediate past Vice-chairman. Such appointment shall be subject to confirmation by the Annual General Meeting and nothing in this clause shall preclude the power of the Annual General Meeting to appoint another nominee by election.   1. A President. 2. Vice-presidents. The number to be decided by the Annual General Meeting. 3. A Chairman. 4. A Vice-chairman. 5. A Secretary. 6. A Treasurer. 7. A Programme Secretary. 8. A Competitions Secretary. |
| 6. | COMMITTEE |
|  | The affairs of the Club shall be managed by a committee (5 members of which shall form a quorum) which shall consist of:-   1. The Chairman. 2. The Vice-Chairman. 3. The Immediate Past Chairman ex-officio. 4. The Secretary. 5. The Treasurer. 6. The Programme Secretary. 7. The Competitions Secretary. 8. Three other members to be elected at each Annual General Meeting. 9. Such other persons as the committee may co-opt. |
| 7. | POWERS OF THE COMMITTEE |
|  | The committee shall be empowered to:-   1. Conduct the management of the Club’s business. 2. Affiliate the Club to such local, regional or national bodies as it may think beneficial to Club membership. 3. Fill vacancies in its number until the next Annual General Meeting or Extraordinary General Meeting should one be called for the purpose. 4. Co-opt to its number such persons as it may think desirable. 5. Appoint sub-committees and determine their terms of reference. 6. Set the terms of entry for Club competitions and exhibitions. 7. Decide all questions of interpretation in respect of the rules. |
| 8. | ANNUAL GENERAL MEETINGS |
|  | An Annual General Meeting shall be called by the giving of not less than 14 days’ notice and shall be held within nine months of the end of the financial year, to conduct the following business:-   1. To receive and confirm the minutes of the previous Annual General Meeting and of any Extraordinary General Meeting held since that time. 2. To receive and approve or otherwise the audited accounts to the preceding 31st July. 3. To determine the rates of subscription for the forthcoming financial year. 4. To receive a statement from the Chairman of the Club’s affairs for the preceding year. 5. To appoint scrutineers. 6. To appoint officers. 7. To elect representatives to the committee. 8. To appoint an auditor or auditors. 9. To receive and approve or otherwise, motions requiring a vote. Not less than 14 days’ notice of motions to be discussed at the Annual General Meeting shall be given. 10. To conduct any other business not requiring a vote. |
| 9. | EXTRAORDINARY GENERAL MEETING |
|  | An Extraordinary General Meeting may be called at any time subject to not less than 14 days’ notice being given to the members of the club:-   1. By the committee. 2. At the request of no fewer than 10 members who shall indicate the nature of the business for which they require the meeting to be called.   No business may be conducted at an Extraordinary General Meeting other than that indicated in the notice convening the meeting. |
| 10. | FINANCIAL YEAR |
|  | The financial year shall be 1st August to 31st July. |
| 11. | SUBSCRIPTIONS |
|  | 1. Every ordinary, student or social member shall pay a subscription due annually. The rate of subscription for each class of membership shall be determined at each AGM. Any proposal to amend the rates of subscription shall fail unless supported by not less than two-thirds of the members present and voting. 2. New members admitted after the 31 December of any year shall pay a reduced subscription proportional to the remainder of the Club year. 3. Subscriptions shall be paid between the 1st August and 7th September annually or upon joining the club. 4. Any member whose subscription remains unpaid after the 7thSeptember shall be considered to have resigned their membership. 5. Subscriptions shall not be refundable. |
| 12. | VOTING |
|  | All paid-up members and honorary members, attending an Annual General Meeting or Extraordinary General Meeting shall be entitled to vote on any issue. Proxy votes will be accepted if in writing and signed. The chairman shall not vote except to exercise a casting vote. Voting shall be conducted by a show of hands except where:   1. There is a request from the floor, duly proposed and seconded, for an issue to be decided by ballot. 2. It involves the election of officers in accordance with clause 5. Elections shall be made by ballot. |
| 13. | QUORUM |
|  | Ten members to form a quorum at any General Meeting |
| 14. | DISSOLUTION |
|  | The Club may be dissolved only by an Extraordinary General Meeting at which three-quarters of the members present vote for dissolution: this number must exceed two-thirds of the then current membership.   1. Should the members vote for dissolution, the committee shall appoint a liquidator to dispose of the Club’s assets. 2. The liquidator shall dispose of the physical assets at public auction and, after meeting all recognised liabilities, donate any remaining assets to a voluntary organisation having aims similar to those of the club. |
| 15. | AMENDMENTS TO THE CONSTITUTION |
|  | 1. No amendment may be made to this Constitution other than by an Annual or Extraordinary General Meeting. 2. Not less than 14 days’ notice of proposed amendments shall be given. 3. Any resolution proposing an amendment to the Constitution shall fail unless supported by not less than two-thirds of the members present and voting. |
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Approved at the Annual General Meeting 25th January 2016.

Revised at the Annual General Meeting 22nd January 2018.